

Notice under Section 20 of the Landlord and Tenant Act 1985 as amended by Section 151 of the Leasehold and Commonhold Reform Act 2002

To all leaseholders of Charminster Close, Nythe, Stratton St Margaret, Swindon.

1. This notice is given pursuant to the notice of intention to carry out works issued on 14 February 2020. The consultation period in respect of the notice of intention ended on 18 March 2020.
2. We have now obtained estimates in respect of the works to be carried out. We have selected three estimates from which to make the final choice of contractor *(see Note 1 below)*.
3. The amount specified in the selected estimates as the estimated cost of the proposed works is as follows:
 - a) Brunel Roofing - £15,750
 - b) Monarch Roofing - £15,053
 - c) NJ Roofing - £12,000
4. The estimates obtained may be inspected at www.charminsterclose.co.uk at any time. *(see Note 2 below)*.
5. We invite you to make written observations in relation to any of the estimates by sending them to Charminster Close Freehold Ltd, 15 Windsor Road, Swindon, SN3 1JP. Observations must be made within the consultation period of 30 days from the date of this notice. The consultation period will end on 1st September 2020. *(see Note 3 below)*
6. The written observations in relation to the notice of intention received during the consultation period may be summarised as follows: Monarch Roofing was nominated by a leaseholder for the company to obtain an estimate from. Our response to the observations is: Monarch Roofing were contacted and provided an estimate for the proposed works on 27th July 2020. *(see Note 4 below)*

John R Morris FCMA AIRPM

Company Secretary

Charminster Close Residents Company Limited, 15 Windsor Road, Swindon, SN3 1JP

28 July 2020

Notes:

1. The landlord is required to select at least two estimates in respect of the matters described in a notice of intention. At least one of the estimates must be from a person wholly unconnected with the landlord. Where an estimate has been obtained from a person nominated by leaseholders, that estimate must be among those set out in the statement of estimates.
2. Where a notice specifies a place and hours for inspection:
 - a. the place and hours so specified must be reasonable; and
 - b. copies of the estimates must be available for inspection, free of charge, at that place and during those hours. If facilities to enable copies to be taken are not made available at the times at which the estimates may be inspected, the landlord shall provide to any leaseholder, on request and free of charge, a copy of the estimates.
3. The landlord has a duty to have regard to written observations made within the consultation period by any leaseholder or recognised tenants' association. 'Recognised tenants' association' is defined by Section 29 of the 1985 Act.
4. Where a landlord has received written observations within a consultation period in relation to a notice of proposed works, he is required to summarise the observations and respond to them in a notice of his reasons for making the agreement, or specify the place and hours at which that summary and response may be inspected.